



2022 SAN JOSE JAZZ SUMMER FEST

Arts & Crafts Vendor Policies and Procedures

APPLICATION PROCEDURE

To apply for an Arts & Crafts space, fill out the online application, once your application is confirmed the team will send you a virtual invoice. No booths will be held without payment.

Space is limited. Applications and space allotments are made with these considerations: First-come, first-serve upon completed application, approval from the coordinator and full payment received; Preference is given to returning vendors; Merchandising considerations (for example, we allot 10% of Arts & Crafts space for jewelry vendors).

Late applications will be considered only if space is available.

All vendors are evaluated each year. Prior participation does not guarantee acceptance for the 2022 Festival. Applications will be processed as received, and a letter of acceptance or decline will be sent as receipt of application. For 2022 only online applications will be accepted.

For 2022 our only outdoor stages will be located at Cesar de Chavez Park.

Main Stage at Plaza de Cesar Chavez.....Friday, August 12-Sunday, August 14

Goods & Wares.

10x10 \$400

10x20 \$750

Handmade Crafts and Artists

10x10 \$350

10x20 \$700

CORNER BOOTH ADVANCE REQUEST:

10x10 \$450

10x20 \$850

For vendors that apply after July 1, ibooth prices increase by \$50.

VENDOR COORDINATOR

AJ McBride, vendors@sanjosejazz.org, 415-275- 2449

ELECTRICITY

Arts & Crafts Vendors must supply their own power and lights for the event without using a gas generator per city of San Jose laws. Electricity will be available for arts and crafts vendors only on the Cesar De Chavez park side of the event for a cost of \$100. Those placed in front of the tech museum will need to provide their own power. There are many battery pack options available at Home Depot and Walmart. Electricity and/or park placement must be advanced through the Vendor Coordinator. No late requests will be honored once the festival load in begins. No gas generators or external generators are allowed to be brought on-site per city of San Jose law.

SPACE FEE

Arts & Crafts Vendor space is 10'x10'. Vendors are responsible for all their own equipment including booth structures. No percentage of sales will be taken from Arts & Crafts vendors.



A regular booth space is a 10'x10' space abutted on one or both ends by another booth. A corner booth space is a 10'x10' space either at the end of a row of regular booth spaces, or within a row of booths with an additional 2' on at least one side for additional merchandising.

If you request a corner booth, you will be charged an additional \$50 fee for placement. If you use space to store or sell your merchandise outside of the square footage of the space you purchased, you will be asked to break down or be charged an additional fee for the space on site.

CANCELLATION POLICY

In order to qualify for a refund, cancellation requests must be received in our office in writing no later than July 20, 2022. Refund checks will be processed 30 days after the closing date of the 2022 Festival. There will be no refunds given for cancellations after July 20, 2022.

ITEMS FOR SALE

Only items that are pre-approved by San Jose Jazz may be sold at the Festival. San Jose Jazz maintains the right to exclusively sell t-shirts and souvenir items related to the San Jose Jazz Festival. Space may not be assigned, sold, traded, or shared without previous written arrangements with San Jose Jazz. San Jose Jazz reserves the right to approve items onsite at the Festival and to request merchandising changes as deemed appropriate.

TRADEMARK

San Jose Jazz in any form reserves the exclusive right to the use of its names, logo and symbol thereof.

CLEAN-UP

Each vendor is responsible for the condition of their contracted space during and after the event.

Flyers: Unless otherwise pre-authorized, San Jose Jazz does not permit, within the Festival boundaries, any distribution of printed materials. NO sampling, hawking, panhandling or soliciting without the express written consent of San Jose Jazz.

SALES TAX

All sellers must possess a resale number. Sellers will collect taxes and will be responsible for all their own sales and collections. A resale number can be obtained from the California Board of Equalization. Applications are not complete without submitting a valid resale number with application.

RESPONSIBILITY

San Jose Jazz, Labadie Productions, Messenger Events, Filco and their employees and boards of directors will not be held responsible for any depredation or loss of any kind, whether by fire, theft, physical violence, elements of nature or other causes, however originating. Insurance to cover these risks should be carried by the participants at no cost to San Jose Jazz.

TICKETS

San Jose Jazz is a wristband event, with a \$25.00 general admission fee per day. Arts & Crafts Vendors will receive 2 wristbands per day per booth. Additional wristbands can be purchased at a special vendor rate of \$10 per ticket per day. Your needs must be advanced through your Vendor Coordinator.

PARKING

San Jose Jazz does not provide parking for vendors.